

**NEWS** *about* **Z39**

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American National Standards Institute, Inc., Standards Committee Z39 on Library Work, Documentation, and Related Publishing Practices, sponsored by Council of National Library Associations, to develop standards for concepts, definitions, terminology, letters and signs, practices, and methods in the fields of library work, in the preparation and utilization of documents, and in those aspects of publishing that affect library methods and use.

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October 1977

FROM: Standards Committee Z39  
c/o Deborah Bodner  
School of Library Science  
University of North Carolina  
Chapel Hill, NC 27514

QUARTERLY REPORTS  
(July-September 1977)

SC/1 - Program - Chairperson, Ms. Toni C. Bearman, National Federation of Abstracting and Indexing Services, 3401 Market Street, Philadelphia, PA 19104 (215 349-8495).

The Chairperson reported no activity during the last quarter. The next meeting is scheduled for October 4, 1977, at which time plans for the future will be discussed. Other items on the agenda include a review of the current subcommittees and further study of some new areas suggested for standardization.

SC/2 - Machine Input Records - Chairperson, Ms. Henriette D. Avram, Special Assistant for Network Development, The Library of Congress, Washington, DC 20540 (202 426-5137).

No activity was reported.

SC/4 - Bibliographic References - Chairperson, Ellis Mount, School of Library Service, Butler Library, Columbia University, New York, NY 10027.

The Bibliographic References standard (Z39.29-1977) is still in the publication process. The January, 1977, issue of JASIS (which appeared in June, 1977) included the abridged version of the standard.

SC/5 - Transliteration - Chairperson, Jerrold Orne, School of Library Science, University of North Carolina, Chapel Hill, NC 27514 (919 933-1327).

Efforts are being made to resolve the negative vote on the ALA Romanization Tables for Lao, Pali and Khmer, Burmese and Thai, and Armenian.

The American National Standards System for the Romanization of Japanese (Z39.11-1972) and Arabic (Z39.12-1972) have been submitted to the Z39 Representatives and Alternates for reaffirmation.

Yiddish - Chairperson, Herbert C. Zafren, Hebrew Union College-Jewish Institute of Religion, 3101 Clifton Avenue, Cincinnati, OH 45220 (513 221-1875).

The subcommittee held a meeting in August at which time all the current problems within the subcommittee were resolved. A rewriting of the draft is now being done.

SC/7 - Library Statistics - Chairperson, Robert W. Frase, Asst. Exec. Director and Economist, National Commission on New Technological Uses of Copyrighted Works, Washington, DC 20558 (202 557-0996).

No Activity was reported.

SC/10 - Arrangement of Periodicals - Chairperson, Edward J. Huth, Editor, Annals of Internal Medicine, 4200 Pine Street, Philadelphia, PA 19104 (215 243-1200).

One negative vote remained unresolved on the revision of ANS Periodicals: Format and Arrangement. The reasons for this negative and the chairperson's responses were circulated to the Z39 membership; no votes were changed. The proposed revision has been submitted to CNLA for their action and transmittal to ANSI.

SC/12 - Indexes - Chairperson, E. H. Brenner, American Petroleum Institute, 275 Madison Avenue, New York, NY 10016 (212 685-6253).

The Chairperson reported no activity during the quarter.

SC/18 - Book Publishing Statistics - Chairperson, Ms. Carol Nemeyer, 5601 Seminary Road, Falls Church, VA (703 671-4484).

The revised standard Compiling Book Publishing Statistics was initially submitted to CNLA in May, but was apparently lost in the mail. It will be resubmitted in October for CNLA's action and transmittal to ANSI.

SC/19 - Advertising of Books - Chairperson, Ms. Lucille Gordon, Manager, Library Sales and Services, John Wiley & Sons, 605 Third Avenue, New York, NY 10016 (212 867-9800).

A new subcommittee was organized to revise the standard Advertising of Books (Z39.13-1971) after it received several negative votes during the reaffirmation balloting. Ms. Lucille Gordon at John Wiley & Sons, has agreed to chair this subcommittee. The other members are: Inga Boudreau of Farrar, Straus, Giroux; Richard Hildebrand of R.R. Bowker; William Myrick at the Brooklyn College Library; and George Barlow of McGraw-Hill.

SC/30 - Standard Account Number - Chairperson, Herbert Bell, McGraw-Hill, Inc.,  
1221 Avenue of the Americas, New York, NY 10020 (212 997-3461).

No activity was reported.

SC/33 - Bibliographic Entries for Microfiche Headers - Chairperson, Francis  
Spreitzer, Dept. of Micrographics & Reprography, University Library,  
University Park, University of Southern California, Los Angeles, CA 90007.

Mr. Francis Spreitzer at the University of Southern California has agreed to  
chair this subcommittee which will be reorganized in the near future.

SC/34 - Journal Article Code - Chairperson, John E. Creps, Engineering Index,  
345 East 47th Street, New York, NY 10017 (212 752-6800).

No activity was reported. A meeting of this subcommittee was held in July.

SC/36 - Standard Order Form - Chairperson, Peter Jacobs, Bro-Dart, Inc.,  
1609 Memorial Avenue, Williamsport, PA 17701 (717 326-2461).

No activity was reported. The comments received on the revised charge will be  
discussed at the next meeting of the subcommittee.

SC/37 - Microform Publishing Statistics - Co-Chairpersons, Robert W. Frase,  
National Commission on New Technological Uses of Copyrighted Works,  
Washington, DC 20558 (202 557-0996), and Robert Sullivan, Order  
Division, The Library of Congress, Washington DC 20540 (202 426-5361).

A draft of the standard for compiling microform publishing statistics was published  
in the July 1977 issue of Microform Review with a request that comments be sent  
to the subcommittee. Microform Review forwarded a letter requesting 10 micro-  
publishing firms submit 1976 statistics in accordance with the draft standard.  
Comments will be reviewed and evaluated by the subcommittee and a revised draft  
compiled.

SC/39 - Synoptics - Chairperson, Gordon L. Dugger, The Johns Hopkins University,  
Applied Physics Laboratory, 8621 Georgia Avenue, Silver Spring, MD  
20910 (301 953-7100 ext. 7462).

The standard was submitted to CNLA in July, 1977. It was approved and forwarded  
to ANSI, who subsequently approved it in September. The published standard should  
be available early in 1978.

SC/40 - Reporting Serial Holdings - Chairperson, Glyn Evans, The Library, State University of New York, 99 Washington Avenue, Albany, NY 12210 (518 474-1430 or 474-1436).

The draft standard, Serial Holdings Statement at the Summary Level, was circulated to the Z39 members and other interested persons in September for review and comment.

SC/41 - Book Spine Layout - Chairperson, Ms. Barbara Weiss, 7 Brinckerhoff Avenue, New Canaan, CT 06840 (203 966-5763 or 212 226-6327).

The draft standard, Book Spine Layout, was circulated in July to the Z39 members and other interested persons for review and comment. The comments received will be reviewed at the next subcommittee meeting planned for the near future. The subcommittee hopes to have a proposal ready for circulation during the next quarter.

SC/42 - Serial Claim Form - Chairperson, Ms. Lois Upham, Wilson Library S33, University of Minnesota, Minneapolis, MN 55455 (612 373-4559).

A draft was circulated in the subcommittee during the end of August with a meeting held the first of September to discuss it. Some editorial changes will be made and a second draft distributed with the subcommittee before it is forwarded to the Z39 Office for circulation for comment.

SC/43 - Bibliographic Code Design - Chairperson, Andrew Uszak, R.R. Bowker, 1180 Avenue of the Americas, New York, NY 10036 (212 764-2792).

The American National Standard for the Development of Identification Codes for Use by the Bibliographic Community (Z39.33-1977) was published by ANSI in September. Copies can be ordered from the Sales Department, ANSI, 1430 Broadway, New York, NY 10018 and are \$3.00 each. Representatives and Alternates of Z39 are reminded to write Ms. Frances Schrotter at ANSI for their complimentary copy.

SC/44 - Newspaper and Journal Publishing Statistics - Chairperson, William Lofquist, Office of Research and Analysis, U.S. Department of Commerce, Washington DC 20230.

The draft standard, Compiling Newspaper and Periodical Publishing Statistics, was circulated in August to the Z39 members for review and comment.

SC/45 - Library Identification Code - Chairperson, William Gosling, Librarian for Technical Services, Perkins Library, Duke University, Durham, NC 27706 (919 684-6433).

An information memo about the standard was circulated to the Z39 members and other interested persons representing wholesalers, networks, publishers, librarians, and other standards representatives. The draft suggested a four character alphanumeric code with a check digit. The subcommittee is reviewing the comments received and hope to have a draft ready soon.

### Membership News

Mr. Ben H. Weil has stepped down as the vice-chairperson of Standards Committee Z39 after serving in this position since June, 1974. His three-year term of office expired in June, 1977, however he agreed to continue for a three month period to allow for a new vice-chairperson to be found.

Mr. Weil has served Z39 in many capacities since his first involvement as the American Petroleum Institute's Alternate in 1968. He will continue to be the API's representative.

Ms. Toni C. Bearman, Executive Director of the National Federation of Abstracting and Indexing Services, and Chairperson of SC/1, Program, has been appointed by CNLA to be the new vice-chairperson. Her term will expire in July, 1978 along with the terms of the other Z39 officers.

We are pleased to welcome the American Theological Library Association as a new member of Z39. Dr. H. Eugene McLeod, Librarian at Southeastern Baptist Theological Seminary, Wake Forest, NC, will serve as ATLA's representative.

The American Society for Testing and Materials has withdrawn as a voting member of Z39, but will retain a non-voting liaison status with Z39.

Dr. Malcolm J. Crocker has replaced Dr. R. Bruce Lindsay as the representative of the Acoustical Society of America. Dr. Crocker is associated with the R. W. Herrick Laboratory at Purdue University.

Mrs. Mary Shaffer is the new representative for the U. S. Department of Defense, replacing Dr. Walter Greenwood who retired from public service last April. She is Director of the Army Library at the Pentagon.

Ms. Susan Vita has replaced Mr. Fred Blum as the representative of the American Library Association. Ms. Vita is Project Head of the Cataloging in Publication department at the Library of Congress.

Dr. Robert Marchisotto has replaced Mr. E. H. Kennedy as the alternate of BIOSIS.

We regret to inform you that Ann T. Curran died in January of this year. Ms. Curran served on SC/2, Machine Input Records, and with Henriette Avram, co-authored the Identification of Data Elements in Bibliographic Records.

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### Z39 Glossary

The Z39 Office will be distributing the Compilation of Terms and Definitions Appearing in Z39 Standards to representatives, alternates, subcommittee chairpersons, and others who requested a copy of the working paper which was distributed last April. A number of additions and corrections were made in the final copy, and an Appendix giving sources for additional definitions was added.

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If you would like a copy and are/scheduled to receive one, please contact the Z39 Office. Because of the limited supply, requested for multiple copies will not be honored.

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### Standards News

The Board of Standards Review of the American National Standards Institute has reaffirmed the following two American national standards:

Z39.6-1965 (R1977) Trade Catalogs  
Z39.10-1971 (R1977) Directories of Libraries and Information Centers.

The official ANSI designation and the price of each standard will remain the same.

The BSR has also approved ANSI X3.4, Code for Information Interchange, a revision of ANSI X3.4-1968. This standard provides a coded character set for the general interchange of information between information-processing systems and associated equipment.

ANSI has now published Structure for Formatting Message Headings for Information Interchange Using the American National Standard Code for Information Interchange for Data Communication System Control, ANSI X3.57-1977. It can be purchased from the ANSI Sales Department, 1430 Broadway, New York, NY 10018, at a cost of \$5.25 per copy.

The National Bureau of Standards has issued a Letter Circular, NBS Letter Circular 1067-1 (July 1977), which reflects changes made in the first edition of LC 1067 (April 1976). The LC is a listing of the codes for names of countries approved by the International Organization for Standardization (ISO) and ANSI and includes any differences with the U. S. Board of Geographic Names. These codes are in compliance with ANSI Z39.27-1976, Structure for the Representation of Names of Countries of the World for Information Interchange. LC 1067-1 may be obtained from the Office of Technical Publications, National Bureau of Standards, Washington DC 20234.

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### International News

ISO/TC 46 has published the following document:

ISO 3166-1974/ Amendment 1, Codes for the representation of names of countries. Amendment 1.

This amendment lists changes made in the codes since the publication of ISO 3166.

A revision of ISO 3166 is currently being voted on by members of TC 46. The revision includes the changes noted in Amendment 1 and other more recent changes and additions.

The ISO Standards Handbook 1 has been published by ISO in collaboration with UNESCO. This 525-page publication incorporates photographic reproductions of 56 selected International Standards relating to: bibliographic references and descriptions, abstracts and indexing; presentation of documents, conversion of written languages, document copying, Microforms; Bibliographic control; libraries and information systems; mechanization and automation in documentation; and terminology (principles). This Handbook can be ordered from the ANSI Sales Department at a cost of \$27.00 per copy.

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### Z39 Standards Available

Z39.1-1967	Periodicals: Format and Arrangement	\$3.25
Z39.2-1971	Bibliographic Information Interchange on Magnetic Tape	6.00
Z39.4-1968	Basic Criteria for Indexes	3.25
Z39.5-1969	Abbreviation of Titles of Periodicals	3.25
Z39.6-1965	Trade Catalogs (R1977)	3.00
Z39.7-1968	Library Statistics	5.50
Z39.8-1968	Compiling Book Publishing Statistics	2.75
Z39.9-1971	Identification Number for Serial Publications	2.75
Z39.10-1971	Directories of Libraries and Information Centers (R1977)	3.50
Z39.11-1972	System for the Romanization of Japanese	3.50
Z39.12-1972	System for the Romanization of Arabic	3.00
Z39.13-1971	Advertising of Books	3.50
Z39.14-1971	Writing Abstracts	3.50
Z39.15-1971	Title Leaves of a Book	3.50
Z39.16-1972	Preparation of Scientific Papers for Written or Oral Presentation	4.25
Z39.18-1974	Guidelines for the Format and Production of Scientific and Technical Reports	4.00
Z39.19-1974	Guidelines for Thesaurus Structure, Construction and Use	4.50
Z39.20-1974	Criteria for Price Indexes for Library Materials	3.00
Z39.21-1973	Book Numbering	3.00
Z39.22-1974	Proof Corrections	5.00
Z39.23-1974	Standard Technical Report Number	3.00
Z39.24-1976	System for the Romanization of Slavic-Cyrillic Characters	3.50
Z39.25-1975	Romanization of Hebrew	4.50
Z39.26-1975	Advertising of Micropublications	1.50
Z39.27-1976	Structure for the Representation of Names of Countries of the World for Information Interchange	1.50
Z39.31-1976	Format for Scientific and Technical Translations	3.50
Z39.33-1977	Development of Identification Codes for Use by the Bibliographic Community	3.00

These standards should be ordered directly from the American National Standards Institute, Sales Department, 1430 Broadway, New York, NY 10018.

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A brochure describing Z39 standards published through March, 1977, is available from the Z39 Office. It includes an order form for Z39 standards and information on ANSI sales policies.

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Z39 Office

Further information on the activities of Standards Committee Z39 may be obtained from: Standards Committee Z39, School of Library Science, University of North Carolina, Manning Hall 026A, Chapel Hill, NC 27514. The telephone number is: (919) 933-1327.