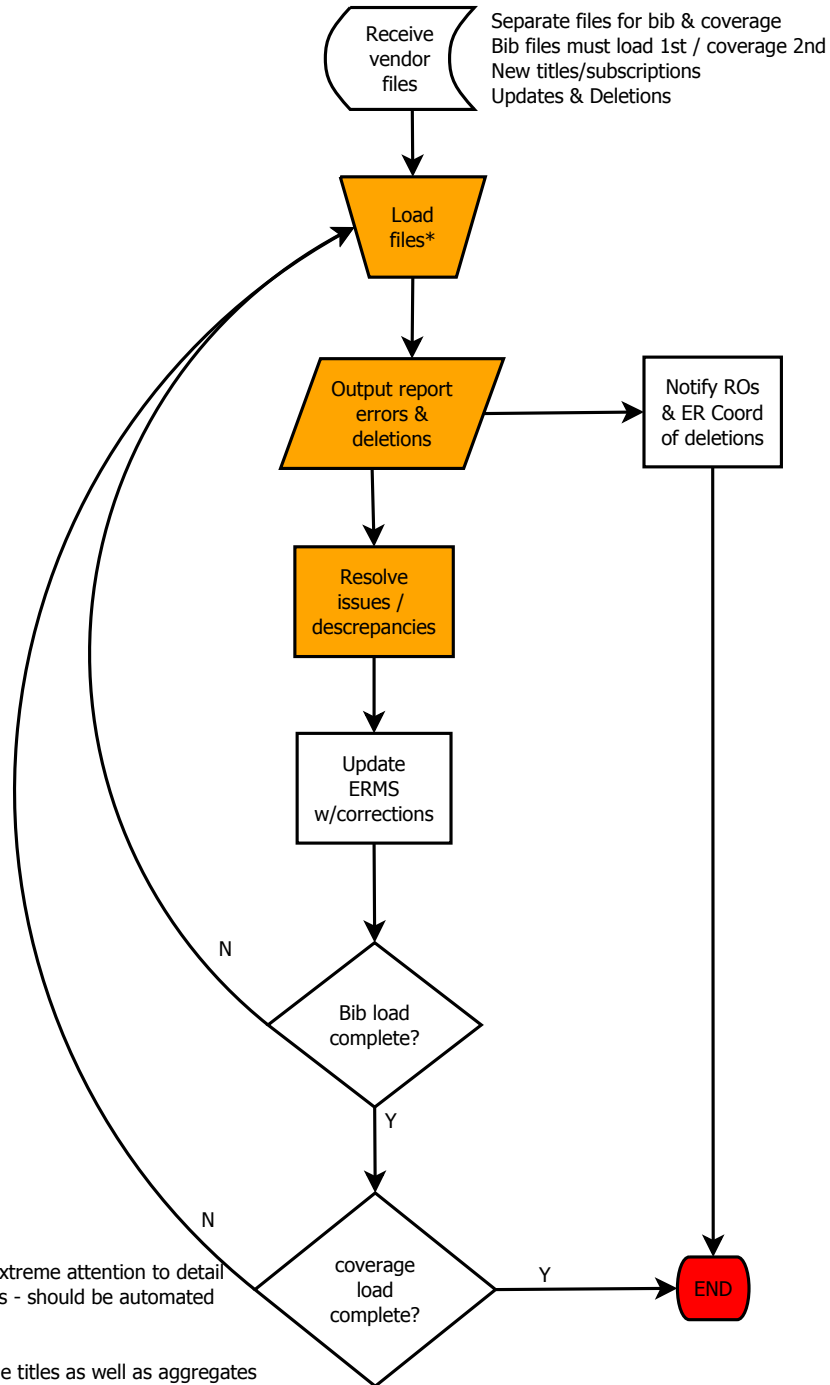


# DRAFT: Maintenance (system related) (Coverage Loads, Bib Records, Linkages, etc.)



Updated: 04/21/2010

\* Time & Labor intensive / extreme attention to detail  
Currently a manual process - should be automated

#### Assumptions:

Load process applies to single titles as well as aggregates  
Resource & Bib records loaded first - Coverage records last

#### Issues:

Develop interface specifications for load files to eliminate manual process  
Develop report specifications/types (del, adds, etc) - should be specific  
Need to determine who takes care of issues/discrepancies - tech staff or others??